

# Parish Liaison Meeting

**Date: Wednesday, 17th July, 2024**

**Time: 6.30 pm**

**Venue: Community Space, Keynsham - Market Walk,  
Keynsham**

The Chairperson and Clerk of each Parish and Town Council in Bath & North East Somerset and the Chairpersons of Parish Meetings

**Chair of the Meeting:** Councillor Karen Walker

**All members of Council**

**ALCA Representatives**

Chief Executive and other appropriate officers  
Press and Public



**Corrina Haskins**

**Democratic Services**

Lewis House, Manvers Street, Bath, BA1 1JG

Telephone: 01225 394357

Web-site - <http://www.bathnes.gov.uk>

E-mail: [Democratic\\_Services@bathnes.gov.uk](mailto:Democratic_Services@bathnes.gov.uk)

**1. Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

**2. Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

### **3. Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control. Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators. We request that those filming/recording meetings avoid filming public seating areas, children, vulnerable people etc; however, the Council cannot guarantee this will happen.

The Council will broadcast the images and sounds live via the internet [www.bathnes.gov.uk/webcast](http://www.bathnes.gov.uk/webcast). The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

### **4. Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

### **5. Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

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**at 6.30 pm in the Community Space, Keynsham - Market Walk, Keynsham**

**A G E N D A**

1. WELCOME AND INTRODUCTIONS

5 minutes

Welcome and introduction from the Chair of the Council, Cllr Karen Walker

2. EMERGENCY EVACUATION PROCEDURE

*In the event of a fire, please await direction from venue staff who will help assist with the evacuation.*

3. UPDATE FROM BATH & NORTH EAST SOMERSET COUNCIL

30 minutes

To include:

- Introduction to new Head of Planning, Louise Morris
- Local Plan Timetable
- Empty Homes Policy Case Study

4. UPDATE FROM B&NES AVON LOCAL COUNCILS' ASSOCIATION (ALCA)

10 minutes

Richard Maccabee, Chair of B&NES ALCA will give an update.

**REFRESHMENT BREAK - 10 MINUTES**

5. WORLD CAFÉ SESSION

60 minutes

Opportunity to meet with Council Officers to find out more about their work and discuss queries or concerns.

There will be four tables in total – two for Planning matters; one for Housing and another for Transport Strategies linked to the Local Plan.

6. CHAIR'S CLOSING REMARKS

5 minutes

The Chair of the Council will close the meeting.

7. DATES OF FUTURE MEETINGS

The next meeting will be held on Wednesday 18 September 2024 at 6.30pm in Keynsham Community Space.

The theme of the meeting will be Community Safety.

The Democratic Services Officer for this meeting is Corrina Haskins who can be contacted on 01225 394357.